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**MEMORANDUM**

**TO:** Panel 7, Space Station Advisory Committee  
**FROM:** Donald P. Hearsh, Panel 7 Chair *dh*  
**SUBJECT:** Panel Task and Review plan

**DATE:** July 15, 1988

Attached is the Task Statement as approved by the panel.

We will meet at the Program Office in Reston, Virginia from about 1pm August 22 until 1pm August 23. Please plan on meeting over dinner August 22, as well.

Dick Snyder's office will make hotel reservations for panel members, please let them know your requirements. Dick and I will talk on the phone and layout an agenda for the meeting and will send it to you, this will include logistics information.

Dick will send panel members advance documentation by July 22, probably in two mailings. Please review this material before our August 22 meeting.

At the September SSAC meeting, I plan to provide a short written draft SSAC statement suitable for transmission to the NASA Advisory Council and a viewgraph presentation for the SSAC on the results of our panel's considerations.

Attachment

cc: Dick Snyder  
William Raney

DPH:css:1892

July 14, 1988

PANEL 7 TASK STATEMENT

To provide to the Space Station Advisory Committee (SSAC) at it's Sept 20 & 21, 1988 meeting the following:

1. A first order assessment of "System Engineering, Test and Verification" in the Space Station Program *NO SUCH GROUP EXISTS BY TITLE. IN PLO 79V*
2. Recommendations on appropriate actions in this area by the SSAC during the next few years *ONLY UNDER DEFINITIONS APPENDIX*

The following will be covered in the panel's review:

1. Translation of mission requirements to design. Panel 7 will accept the mission requirements as a given (another SSAC panel is examining mission requirements).
2. Baseline plans for test and verification.
3. Distribution of management and implementation responsibility. This will include the roles of contractors (primes, associates, and the Program Support Contractor), the NASA Centers, and the relative roles of government and contractor personnel.
4. Procedures required for special areas, such as software for flight and ground systems. This will include the role of SSE.
5. Accomodation of systems not provided under Work Package contracts, such as foreign elements and all flight experiments.
6. Role of TMIS.
7. Current issues and concerns.