

BUREAU OF BUDGET REQUIRES CHANGE IN LABORATORY COMPLEMENT

With the cessation of hostilities between the United States and Japan and the resultant general cutback of war work, industry and the Government suffered cutbacks in personnel. The NACA was no exception.

Late in August, the Laboratory was asked by the Bureau of the Budget, acting for the President, to adjust its personnel so that by September 30 there would not be more than 3000 on the staff. The highest wartime level of personnel at the Laboratory reached 3375, but due to normal turnover the separation of only a small number of workers was necessary to reach 3000.

Again recently, the Bureau of the Budget, which has the authority and responsibility to act for the President, has ordered the Laboratory to reduce the staff to not more than 2700 by December 31. At the close of work on December 26 there were 2769 on the complement. This figure was reached mainly by not hiring people to fill vacancies created by resignations.

According to Laboratory officials, it seems probable that the Laboratory may be ordered to undergo further personnel cuts in the first 3 months of 1946. Specific instructions to this effect have not been received at this time but there is some likelihood, officials say, that a reduction to 2350 may be required by March 31. If normal turnover does not allow this reduction to be met, it will be accomplished, as the small reduction in August was, by established Civil Service procedures.

These procedures take into consideration four main points in classifying employees: type of appointment (permanent, war service indefinite, or temporary), length of Government service both military and civilian, veteran's preference, and efficiency rating.

All supervisors at the Laboratory are qualified to answer individual questions regarding reduction in force, but any employee who has further questions regarding the procedure is invited to contact the Personnel Office for further enlightenment.

Officials also explained that the reduction of the Laboratory staff is not due to lack of work, but to the necessary changing from a wartime to a peacetime program of research.

ENVELOPES FOR BANKING BY MAIL AVAILABLE AT LABORATORY

In the December 4 issue of Air Scoop it was noted that a Peninsula bank had available a complete "bank by mail" service. Further investigation has revealed that all Peninsula banks have this service and that it is available to everyone.

Several banks furnished the Laboratory with a supply of their envelopes for mailing checks to the financial institutions. Each of them advised that all checks mailed should be endorsed "for deposit only." These envelopes were made available to employees and were placed in the cafeterias for this purpose. By next pay day, it is hoped that they can be distributed to individual sections.

GREEN COW NOMINATING DATE EXTENDED TO JANUARY 16

Green Cow officials notified Air Scoop after the last edition had gone to press that they considered it best to extend the deadline for nominations to next year's Executive Committee until January 16. This was done to allow more members of the staff, who would be on leave, a chance to participate in the nominations.

It was pointed out that any member of the staff is eligible to nominate any other member, and that members of this year's committee were not eligible for reelection.

COUNCIL BEGINS PLANS FOR DEDICATION OF NEW RECREATION CENTER

Meeting for the first time since the election by the General Assembly a few weeks ago, the Executive Council of the recreation association last Friday started planning for the opening of the new recreation building in the West Area.

Jack Bruce, chairman of the Buildings and Grounds Committee was detailed to get the latest information on the building and its scheduled completion date and report back to the council at its next meeting. Axel Mattson, chairman of the Social Committee, was named to begin formulating plans for dedication ceremonies.

Other business which came up for discussion was the changes in the by-laws recommended by the General Assembly. Rules Chairman Dave Goldenbaum is scheduled to do the rewrite job by the next meeting.